



Assistant Secretary
Personnel Administration

**GOVERNMENT OF THE
FEDERATED STATES OF MICRONESIA**

DEPARTMENT OF FINANCE AND ADMINISTRATION
Division of Personnel Administration
P.O. Box PS 35
Palikir, Pohnpei FM 96941
Tel: (691) 320-2618/2642 Fax: (691) 320-8836

EMPLOYMENT OPPORTUNITY

The Government of the Federated States of Micronesia (FSM) seeks well qualified individual to fill position of Data Manager (Strategic Prevention Framework-State Intensive Grant Micronesia) in the Department of Health and Social Affairs.

The Position: Responsible to oversee the collection of data in the four FSM states projects; coordinates collection data, analysis and report of the indicator; survey data used in the SPF project at the National level and community level; develop and maintains appropriate databases to support data efforts; serves as the staff for the FSM Epidemiological Outcomes Workgroup (SEOW); facilitates development of data-driven information for National and community level strategic plans; coordinates and links SPF data systems with other existing database, etc.; participates in developing web-based survey capability; assist evaluator in the collection, reporting and analysis process and outcome data; and performs other duties as assigned.

The Incumbent: Graduation from an accredited college or university with a Bachelor Degree in Business Administration, Computer Science related field plus three years of experience in data management, data collection, data survey and analysis and web-base survey.

Benefits: A salary range from **\$20,000.00** but not to exceed **\$23,000.00** per annum depending upon the qualification of the applicant. Housing, travel and relocation will be provided if applicable.

To apply: Send resume or application by mail, e-mail or fax to the following addresses:

Department of Finance & Administration
Division of Personnel Admin.
P.O. Box PS 35
Palikir, Pohnpei FM 96941
Phone (691) 320-2618
Fax (691) 320-8836

Department of Health and Social Affairs
FSM Mental Health Program
P.O. Box PS 70
Palikir, Pohnpei FM 96941
Phone (691) 320-2619
Fax (691) 320-5263
E-mail: health@fsmheath.fm

The Division of Personnel Administration will be accepting application/resume until the position is filled.

THE FSM AN EQUAL OPPROTUNITY EMPLOYER