

GOVERNMENT OF KOSRAE

Kosrae State Court

Post office Box 610-Kosrae, Federated State of Micronesia 96944

Examination Announcement

Examination Announcement Number

2018-01

Opening Date

October 1, 2018

Closing Date

October 31, 2018

It is the policy of the Government that qualified FSM citizen be given first priority for employment consideration; with other Micronesians and U.S. citizens utilized in positions for which no qualified citizens are available.

POSITION & SALARY: Staff Attorney P/L-UNG Minimum Salary: \$35,000.00 P/A

LOCATION: Kosrae State Court

Duties: Assist the Chief Justice and other justices on individuals cases by performing research, drafting memoranda, orders, opinions; Advice the Chief Justice and other justices in writing opinion and performing research. Assist the Chief Clerk of Court to keep tract of pending cases, determine whether cases are progressing, schedule the next step, prepare and discuss the civil calendar with the justices; and assist in preparation of a monthly statistical report for all pending cases, Develop and conduct training programs for trial counselors and general public, maintain and improve the law library; assist the administrative officer with budget, personnel grant and other matters, as requested; monitor the progress of the mediation program, draft speech and remarks for delivery by a justice; and performs other duties necessary to further Court goals.

QUALIFICATION REQUIREMENTS: Graduation from an accredited college or university, preferably with a LL.M degree or a J.D. degree. In the alternative, to earn a LL.B degree or a B.A degree in Criminal Justice, Public Administration,

Political Science or related field, or equivalent experience, such as that gained in legal work and to pass the FSM Bar.

HOW TO APPLY: Any interested applicant should submit a resume directly to the Kosrae State Court Administrator, Mr. Marciano K. Wakuk, to the following address: P.O.Box 610, Kosrae State, FSM 96944 or to the email address: marfinsrem@hotmail.com