



Office of the President

FSM Personnel Office

P.O. Box PS-35
Palikir, Pohnpei FM 96941

Ph: (691) 320-2618/2642 Fax: (691) 320-8836

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill position of **Customs & Tax Legal Advisor** in Division of Customs & Tax Administration within the FSM National Government, Department of Finance & Administration.

The Position: Advise the Secretary of Finance and Administrations and the Assistant Secretary for CTA on policies, procedures; prepare analytical reports relating to tax administration; develop and conduct series of on-the-job training modules/materials for CTA employees on proper legal procedures to follow when performing CTA responsibilities; review and advise on a better comprehensive public education program campaign to promote better understanding and awareness of the FSM Tax laws, regulations, policies and procedures; assist in promoting tax compliance level and better public relation; provide support and advisory services on administrative tax hearings, including research, documentation and preparation of reports reflecting Secretary's decisions on tax cases; attend congressional hearings to provide advice and technical assistance; prosecute delinquent tax cases in court; assist in preparation and referral of tax cases to the Department of Justices; provide advice on improvement of administration of CTA and its revenue collection effort; assist the Department of Finance and Administration on works related to the FSM Tax Reform and perform other duties as assigned.

The Incumbent: Graduation from accredited college or university with a degree in Business Administration, economics, management, and bachelor of law, plus five years in advisory and/or practical experience in the private sector or government in tax administration or related field.

Benefits: A salary range from \$35, 000.00 but not to exceed \$48,000.00 per annum depending upon the qualification of the applicant. Housing, travel and relocation will be provided if applicable.

To apply: Send resume, application by mail or fax to the following addresses:

Dept of Finance & Admin
P.O. Box PS 158
Palikir, Pohnpei FM 96941
Phone: (691) 320-2640/5852
Fax: (691) 320-7728
Email: fsmsofa@mail.fm

Office of Personnel
P.O. Box PS-35
Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/1642
Fax (691) 320-8836

The Office of Personnel will be accepting application/resume from **March 7, 2018 until filled.**

THE FSM AN EQUAL OPPORTUNITY EMPLOYER