EA NO: FSM-002-18
OPENING DATE: 1/22/18
CLOSING DATE: 2/22/18

EXAMINATION ANNOUNCEMENT

Department of Finance & Administration
Division of Personnel Administration
F.S.M. National Government

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration: with other Micronesians and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

Debriefer — Three Positions
PL-28/1
$ 382.26 B/W + $40.00 COLA

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

NORMA
FSM National Government
Kolonia, Pohnpei FM 96941

DUTIES (ILLUSTRATIVE ONLY):

Assist observers prepare statements (sworn affidavit, etc) to support prosecutions of violations with the Department of Justice; Ensure that all necessary documents are prepared and available; Make recommendations to the Debriefer Assessor, related to disciplinary actions; Assess the work performance and quality of data collected by all observers; Provide a debriefing weekly report; Assist for observer placement meetings with vessel captains and undertake observer trips on commercial or research vessels when required; Identify observer training needs; Work closely with relevant parties or agencies to identify problems related to improving and managing fisheries observers safety and well being on vessels; and performs other duties as assigned.

QUALIFICATION REQUIREMENTS:

Graduation from a two years college with a degree in Business or Public Administration or closely related field plus one year work experience in administrative functions. Such functions include personnel management, program planning and database system.