

**Public Notice  
Request for Proposal (RFP)**

Posting Date: June 15, 2010  
RFP Deadline: June 24, 2010

The Department of Health and Social Affairs seeks the services of an individual or an Institution to do the following:

**Works to be performed:**

The Institution will be conducting a course on Hospital Emergency Coordination to the Hospital Incident Command Team at the Yap State Hospital and others who may be invited to attend. The training should prepare Yap Hospital Incident Command Staffs to better prepare and respond to all-hazards emergency situations.

**General Requirements and Procedures:**

- Training course shall be provided at the Yap State Hospital or a venue to be designated by the Yap Hospital focal point.
- Training should be able to accommodate 25 staffs from the Yap State Hospital and other responders that need to participate.
- Training objectives and materials shall be provided by the Trainer to all participants from the Yap State Hospital prior to the training session.
- An evaluation shall be conducted by the Trainer to ensure that materials taught are understood at the end.
- Materials provided to the participants will be free-of-charge to all official participants of the course.
- Trainer should be from a certified training institution that is part of a recognized and accredited college/university or a training center and must have conducted similar training in the FSM prior to this training.

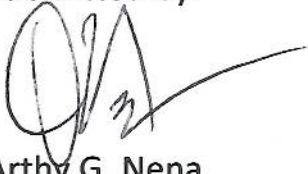
**Proposal Contents:**

Cover sheet that includes all relevant contact information for your organization, including but not limited to, the name of the contact person and their phone and fax numbers and a brief, concise summary of your organization, experiences and qualifications.

**Proposal Submission:**

Interested Contractor can e-mail the proposal to Dr. Vita A. Skilling, Secretary of Health and Social Affairs ([health@fsmhealth.fm](mailto:health@fsmhealth.fm)) and a copy to Arthy G. Nena, PHEP Project Director at [anena@fsmhealth.fm](mailto:anena@fsmhealth.fm) no later than 5:00 pm on June 24, 2010.

Submitted by:

A handwritten signature in black ink, appearing to be 'Arthy G. Nena', with a long horizontal stroke extending to the right.

Arthy G. Nena  
FSM PHEP Project Director

Date: June 14, 2010