

Solicitation Announcement

Technical Consulting Services: Peer Review Contract for Various Multi-Discipline Architectural-Engineering Projects in Support of the Compact Funded Infrastructure Development Plan for the Federated States of Micronesia

The Federated States of Micronesia – Program Management Unit (FSM-PMU) is requesting Statements of Qualifications (SOQ) for the purpose of selecting a qualified firm to provide third-party review (TPR) services. The selected firm will assist FSM-PMU in reviewing and analyzing architectural/engineering design drawings and other documents submitted to FSM-PMU in conjunction with project development for Infrastructure Sector projects funded by the Compact Program administered by the United States Department of Interior-Office of Insular Affairs.

The firm will have performed similar work for other public agencies and possess significant knowledge of architectural and engineering design principals.

The firm may be asked to perform other services relating to quality assurance such as: Study and review of applicable design and construction standards; capacity building within the FSM-PMU organization and document management.

Exclusion: Firms providing design and construction-phase related services to FSM-PMU for project that are wholly or partially funded by Compact funds are not eligible to participate in this solicitation.

General areas of expertise sought in this contract will be standards, quality and constructability review for all design related documents. Individuals identified to perform review and other related tasks must be professionally licensed or certified in their respective field(s) of expertise.

Project types may include, but are not limited to, educational and health care facilities, utility infrastructure, transportation infrastructure, other new construction, alterations and repair of buildings and structures.

It is anticipated that one contract will be awarded from this announcement. The selected firm may be required to participate in a pre-fee meeting within 14 calendar days of notification of selection and provide a (hourly per salary classification, plus expenses) fee proposal within 14 calendar days of the meeting. Hourly rates shall indicate: Base rates, overhead factor, profit and three-percent gross revenue tax. Expenses shall be at cost and verified.

The contract will be of the Indefinite Quantity type where the work will be required on an as-needed basis during the life of the contract.

The contract term will be a base year subject to three one-year optional extensions. Government guarantees a minimum amount of \$50,000.00 for each year. There will be no future announcements in the event the options included in the contract are exercised. Estimated date of contract award is January 2010.

The following selection evaluation criteria, in order of importance, will be used in the evaluation of responding firms:

1. Qualifications of firm/staff to provide the required services (Understanding and Approach) – 40%
2. Past Experience related to contracts for the required services – 30%
3. Capacity to provide the required services – 10%
4. Evidence of professional and general liability insurance – 10%
5. Client evaluations, references and/or testimonials – 10%

A-E firms meeting the requirements described in this announcement are invited to submit a completed U.S. government Standard Form 330 Part I and II, Architect Engineer Qualifications. Include narrative discussion format addressing each of the above evaluation criteria in Section H. The response is limited to 30 single sided pages or 15 double sided pages. **The only exception to this 30 page limit is for prime consultants teaming with others where they need additional pages to provide required insurance certificates (Part I, Section H) and firm profiles (Part II).** Page size is 8.5” x 11.5” and font size should be no smaller than 10. **On the “Solicitation Number” required: leave it blank.** Submit three copies of the SOQ in a sealed envelope. The outside of the envelope shall read:

Statement of Qualifications:

Technical Consulting Services: Peer Review Contract for Various Multi-Discipline Architectural-Engineering Projects in Support of the Compact Funded Infrastructure Development Plan for the Federated States of Micronesia

Other Terms and Conditions:

1. FSM-PMU reserves the right to waive minor irregularities in the SOQ.
2. FSM-PMU reserves the right to request clarification of information submitted, and to request additional information.
3. FSM-PMU reserves the right to terminate negotiations with the selected firm and open negotiations with another qualified responder.
4. FSM-PMU is not responsible for any costs incurred by the responders.
5. Implementation of the contract option years is at the discretion of FSM-PMU.

The mailing delivery address is:

Program Manager

Program Management Unit
P.O. Box PS-4
Pohnpei, FM 96941

The courier service or personal delivery address is:

Program Manager

Program Management Unit
Second Floor, Kaselehlie Building
FSM National Capital
Palikir, Pohnpei 96941
Federated States of Micronesia

Interested firms must allow sufficient time for receipt of submission. Electronic deliveries are permitted providing the responder submits the required three copies of the SOQ in a sealed envelope post marked at least one calendar day before the required SOQ submission date.

All responders firms to have an email address. Notifications and correspondence will be via email. Therefore, email address must be shown on responder SOQ.

Point of Contact for questions and inquiries:

Gary Wiggins, PE
Contracting Office Representative
Phone: +(691) 320-2080
Fax: +(691) 320-4532
Email: garywiggins@pmu.fm
-End of Solicitation-